

	INSTRUCTIONS FOR PRICING AUDIT AND CERTIFICATION SERVICES	Document No.	BQT.02
		Publication Date	01.08.2012
		Revision No.	05
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1. OBJECTIVE

The purpose of this directive is to define the terms and conditions regarding the fees to be applied in ASCERT 's audit and certification activities.

2. DEFINITIONS

Man/day rate: This is the rate for one auditor for a one-day audit.

3. APPLICATION

3.1. Application and Document Review Fee

3.1.1. This is the fee charged by the organization for the evaluation of the application file.

3.1.2. If, after document review, the client decides to withdraw from the certification process for any reason, this fee is non-refundable.

3.1.3. In cases where the client has multiple branches, the application document review fee will only be charged for the central office.

3.1.4. If an organization accepts a witness audit by the accreditation body, no application or document review fee will be charged to that organization.

3.2. Stage 1 Audit Fee

3.2.1. This fee covers Stage 1 audits conducted during certification or, where necessary, certificate renewal audits. Stage 1 audits are conducted either at a desk or on-site.

3.3. Audit Fee

3.3.1. This fee covers certification (Stage 2), surveillance, follow-up, transfer, special (scope expansion, address change, etc.), and document renewal audits. The audit fee is calculated by multiplying the number of man-days for the audit by the man-day rate.

3.3.2. This fee is charged when a follow-up audit is required to address any nonconformities that may arise during the audits . The follow-up audit fee is 50% of the audit fee.

3.4. Integrated Audit Fee

3.4.1. This fee is charged when multiple management systems are audited jointly. There is no application or document review fee for the second system. Annual document usage fees are applied to both systems.

3.5. Preliminary Audit Fee

3.5.1. This is the fee for the audit conducted before the certification audit, depending on the organization's request.

3.6. Annual Document Usage Fee

3.6.1. This is the fee charged annually for the use of the document.

Preparer	Approved
<i>Management Representative</i>	<i>General manager</i>

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3.7 . Pricing Table

Standard	Application and Document Review Fee	Audit Fee	Annual Document Usage Fee
ISO 9001	2,500 TL	5,000 TL (Man*Day)	5,000 TL
ISO 14001		5,000 TL (Man*Day)	5,000 TL
ISO 45001		5,000 TL (Man*Day)	5,000 TL
ISO 22000		5,000 TL (Man*Day)	5,000 TL
ISO 27001		7,500 TL (Man*Day)	5,000 TL
ISO 50001		7,500 TL (Man*Day)	5,000 TL
Note: Preliminary Inspection Fee (optional) is per man-day.			

3.8. Pricing Method According to Audit Types

Pricing Method	Type of Audit					
	Certification Audit	Document Renewal Audit	Surveillance control	Follow-up Audit	Special Inspection	Transfer
Application and Document Review Fee	X	X				X
Stage 1 Audit Fee	X	X*				
Audit Fee	X	X	X	X**	X	X
Annual Document Usage Fee	X	X	X			X

(*) If a Stage 1 audit is conducted depending on the conditions specified in the document renewal audit, the Stage 1 audit fee will also be added to the fee.

(**) The follow-up audit fee is 50% of the audit fee.

3.9. The fees mentioned above do not include VAT. ASCERT reserves the right to change these fees .

3.10. Travel and accommodation expenses of the inspection team are the responsibility of the client.

3.11. Organizations that qualify for the certificate will receive one A4-sized certificate in Turkish. Along with the certificate , one flag and one desk flag will be sent free of charge.

3.12. If the organization requests an identical printed document or an additional document in a different language and/or size, a fee of 500 TL + VAT will be charged for each document.

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3.13 . For address changes such as door number, street name, etc., made by local authorities without requiring auditing or a change of title or location of the organization, a document printing fee of 1,000 TL + VAT will be charged.

4. REVISION INFORMATION

Revision Date	Revision No	Item No.	Explanation of the Revisions Made
20.11.2014	01	3.7	Pricing rates have been revised .
09.01.2017	02	3.7	Pricing rates have been revised .
01.02.2021	03	3.7	ISO 27001, ISO 50003 and ISO 22003 requirements have been added.
01.03.2021	04	-	ISO 45001 requirements have been added.
08.11.2025	05	-	A major revision has been made.

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